



Subject: BriefingEdge Version 13.1 New Features

Domain Names of Partners – Why would you use it?

You would use this function whenever you have an authorized partner that you want to permit to register with **BriefingEdge**, and submit requests for your briefing centers in the same manner used by your company sales representatives.

BriefingEdge's self-registration requires a valid e-mail address to be entered. Initially, only people with your company's domain name are permitted to register on your web site. This function will allow you to enter other domain names to be recognized and accepted by your **BriefingEdge** web site.

Since **BriefingEdge** allows sales associates to self register, it is possible that anyone with the URL could in fact register and submit requests. In its default setup, **BriefingEdge** permits anyone to specify their own Userid and Password combination. In order to prevent phony users or even ex-employees from using the system, **BriefingEdge** supports **domain level authorization**. When domain authorization is turned on, **BriefingEdge** permits you to create an additional list of valid email domains, and, secondly, prohibits anyone from defining their own Userid and Password. The system will now generate that combination for them.

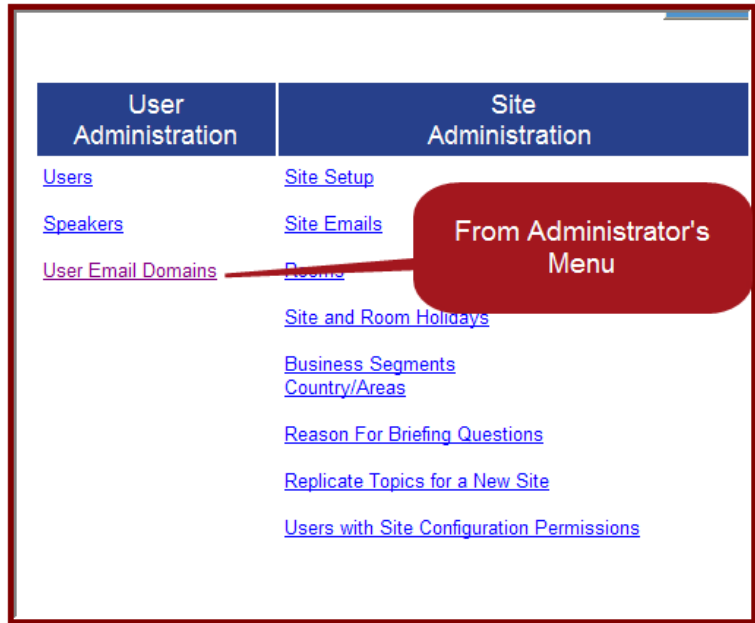
Once **BriefingEdge** has generated their Userid/Password combination, it sends them directly to the email address that was entered. Unless that email address is valid, and contains an authorized domain name, it will never reach the person registering as a sales associate.

With **domain level authentication** turned on, and with **BriefingEdge** responsible for generating the initial userid / password and emailing it to the sales associate, system security is doubled. **This is the key!** **BriefingEdge** will only email a userid and password to a user with a domain that has been defined as valid. Any email address entered into the registration screen that contains a domain not listed in the partner domain section of the database, is immediately rejected.

When you enter a partner's email domain, this allows users that belong to that partner company, with a valid email address that uses that domain, to register. Once they fill out the registration form, the **generated** userid / password is sent to their valid email address. As long as they have an email address under that domain, they should receive the login information from **BriefingEdge**. It's at that point when they can login, using the Userid/Password combination sent by **BriefingEdge**, and change their Userid and Password to something they are more comfortable using.

Domain Names of Partners – How do I add a Partner Domain?

From the administrator's menu, you would select this option and follow the instructions just like other administrator functions.



When entering a new Domain, remember to enter the "@" where it starts.

User Email Domain Information

User Email Domain: (Required)

Status: Active Inactive

Administrator Notes:

To help in maintaining partner Domains, **BriefingEdge** provides a list function which lists all domains and the number of active users who are linked to each. Use this function to verify that the new domain you just entered has been saved. You can run the domain list function at any time to display a real-time list of users who are registered and from which domain.

Email Domain	# of Active Userids with Email Addresses in this Domain	Active Status
@aol.com	0	Active
@BriefingEdge.com	129	Active
@MyGoldPartner.com	0	Active
@ustech.com	0	Active

Domain Names of Partners – How do I remove a former partner?

Should it be necessary to terminate a partner relationship in **BriefingEdge**, the Administrative functions permit you to do so. In fact, once you have selected a domain name (from a list of authenticated domain names) you simply can click on a button provided just for that purpose. Not only will you remove that domain name from your valid list, but in doing so, you will inactivate each and every user that has registered with **BriefingEdge** using that domain name. **NOTE:** If, at some point in the future you re-establish this partnership, you can re-add that domain name to your authenticated list. However, those former users will remain inactive until you re-activate them individually.

Domain Names of Partners – How do I correct a misspelled domain?

Should a misspelled domain name be detected on your web site, **BriefingEdge** makes no provisions for you to directly correct that misspelling. You must first remove the incorrect domain name, and then enter it anew (spelled correctly, of course).